



Organization: Reliable Refugee Storytellers Association (RRSA)
Location: Yumbe District, Uganda (Bidi Bidi Refugee Settlement)
Assignment: Financial and Compliance Audit
Duration: 10 Working Days
Closing Date: 15/5/2026

1. Introduction

Reliable Refugee Storytellers Association (RRSA) Founded and legally registered with Yumbe district local government with its area of operation being Bidibidi refugee settlement, is a dynamic community-based organization dedicated to ethical storytelling, Livelihood, peacebuilding, community health, cultural preservation and environmental protection. We are seeking a qualified and independent Audit Firm or Individual Consultant to conduct a comprehensive audit of our financial records and internal controls for the period of **2025/2026**.

2. Objectives of the Assignment

The consultant will provide an independent professional opinion on the financial position of RRSA. The specific objectives are:

- To verify that all project funds have been used in accordance with donor agreements and organizational policies.
- To evaluate the adequacy and effectiveness of RRSA's internal financial controls.

3. Scope of Work

The Auditor will perform the following tasks:

- **Audit of Financial Statements:** Review the Statement of Financial Position, Income and Expenditure and Cash Flow.
- **Compliance Review:** Verify that expenditures are eligible, supported by authentic documentation, and properly classified.
- **Internal Control Assessment:** Review procurement processes, asset management (including the equipment registry) and human resource.
- **Risk Identification:** Identify potential financial risks and provide recommendations for mitigation.

4. Expected Deliverables

1. **Independent Auditor's Report:** Signed opinion on the financial statements.
2. **Management Letter:** A detailed report highlighting internal control gaps, observations and recommendations for improvement.
3. **Audited Financial Statements:** A complete set of accounts for the period under review.

5. Required Qualifications





- **Certification:** Must be a member of an **Institute of Certified Public Accountants of Uganda** with a valid practicing license.
- **Experience:** Minimum of 5 years of experience in auditing CBOs, or humanitarian organizations.
- **Technical Skills:** Proven expertise in donor-funded project auditing.
- **Attributes:** High level of professional integrity and the ability to work within refugee settlement context.

6. Application Requirements

Interested parties should submit a proposal containing:

1. **Technical Proposal:** Outline of the audit methodology, work plan, and firm profile (or CV for individuals).
2. **Financial Proposal:** A clear breakdown of professional fees and any administrative costs.
3. **Evidence of Past Work:** List of at least three (3) similar assignments completed in the last three years with contactable references.
4. **Registration Documents:** Copy of ICPAU certificate and/or firm registration.

How to Apply

Please send your proposal via email to info@reliablerefugeesa.org copy yesuaaliki@gmail.com

Tell: +256777516055

With the subject line "**Ref: RRSA/AUDIT/2026**".

Hand-delivered applications can be dropped at **RRSA Office in Village 4, Zone 1, Bidibidi Refugee Settlement.**

Deadline for Submission: 28/04/2026 at 5:00pm

